

**COUNCIL MEETING**  
**INFRASTRUCTURE SERVICES / ENGINEERING**

**REPORT ENG -2025-07**  
**April 8, 2025**

**SUBJECT: Additional Funding Request - Rotary Park Parking Lot and Sand Area Design**

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**APPROVING: Sherri-Marie Millar, P.Eng.**  
**Director of Infrastructure Services/City Engineer**

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**RECOMMENDATION:**

THAT THE COUNCIL OF THE CITY OF WELLAND authorize additional funding for the detailed design of the Rotary Park Parking Lot and Sand Area as described herein.

**RELATIONSHIP TO STRATEGIC PLAN:**

This recommendation is aligned to Council's strategic priority of ensuring "Health and Wellbeing" to promote personal health and well-being by offering an abundance of activities that meet the diverse needs and interests all while, advocating for improved health care throughout the city, and supporting the need for safety and security.

**EXECUTIVE SUMMARY:**

- During the 2024 budget, Council approved \$50,000 for design of Rotary Park Parking Lot and Sand Area Design.
- The costs to complete the detailed design will be \$85,000 including taxes based on the lowest quote received from a recent RFQ.
- Staff is requesting to fund the \$35,000 shortfall for this project from the 'Cash in Lieu of Parklands Dedication' Reserve Fund.

**BACKGROUND:**

During the 2024 budget, Council approved \$50,000 for the design of Rotary Park Parking Lot and Sand Area. This project will include paving and adding approximately fifty parking stalls to the Rotary Park parking lot as well as adding a sand area in proximity to the boat launch.

**DISCUSSION:**

The City of Welland issued an RFQ for design services of the Rotary Park Parking Lot and Sand Area. The lowest quote received to complete the detailed design is \$85,000 including taxes. To that end, staff are recommending that an additional \$35,000 be transferred from the 'Cash in Lieu of Parklands Dedication' Reserve Fund to complete this design assignment.

**FINANCIAL:**

Additional funding for the project will be provided through the 'Cash in Lieu of Parklands Dedication' Reserve Fund, as detailed below:

<b>Funding Source</b>	<b>Account</b>	<b>Total</b>
2024 Capital Project -Rotary Park Paving and Sand Area Design	10-410-24414	\$50,000
Cash in Lieu of Parklands Dedication (Balance of funding)	Reserve Fund	\$35,000
TOTAL:		\$85,000

**ATTACHMENT:**

N/A